**Minutes for Ivoryton Library Regular Meeting**

**7 p.m., September 27, 2022**

**Executive Director: Elizabeth Alvord**

 **Board Members (Term)**

**Leslie Barlow (6/21 – 6/23)**

**Deb Brown (6/20-6/24)**

**Susan Campbell (6/18 - 6/24)**

**Charlene Doane (6/17 - 6/23)**

**Louisa Ketron (6/20 - 6/24)**

**Sharon Lewis (6/21 - 6/23)**

**Kathy Marois\* (6/21-6/23)**

**John Matthiessen (6/20 - 6/24)**

**Melissa Ozols\* (6/22-6/24)**

**James Spallone (6/19 - 6/23)**

**Carol Sullivan (6/19 - 6/23)**

**\*Absent**

**Chris Hill, a potential board member, was in attendance**

**Call meeting to order** – 7 p.m.

**Approval of August Minutes** -- Done

**Upcoming Events**

* 1. **Pumpkin Chase 5K – Corina Pagliuco**: The posters came in and will be distributed. Picking up larger posters within next few days. Board members are requested to think of public places for posting, including the Centerbrook island near the VFW. T-shirts are in. Carina suggests $5 Dunkin gift cards, and a pie for the top winner. Sharon will ask for donated pies. We have 25 registrants so far, but expect more (we had 220 last year). Need volunteers by 7:30 a.m. Mark Roberts, state trooper attended, and he suggested we make sure the trails are clear and that we appear to be all set. As for food, bananas, apples, and granola bars and any bars that aren’t used go into the Region 4 Backpack program. We want to promote that idea that people bring their own water and minimize waste. Chris P. suggests hot chocolate, coffee, orange juice, especially prior to. Elizabeth A. suggests muffins. Perhaps Bridget could open Ivoryton Tavern. Louisa will talk to Bridget. Leslie will handle the photos. Wording: We are targeting a zero waste race, and we will make continual improvements to that end.
	2. **Haunted Library - Elizabeth Alvord:** We will decorate the library for PumpkinFest. Elizabeth is making a cauldron and already has a path figured out for visitors. Won’t allow them in the alcove and that will be the witches’ cave. Going to close that Saturday between 9-noon, and we will start decorating that Friday evening. We will start with a costume parade at 4 at Walnut St., the festival is over by 6:30 p.m. to make room for the Playhouse’s final “Great Gatsby.” Elizabeth suggests after the haunt to have a party, BYOWhatever, and we could have the shindig in the haunted library.

**Director’s Report**

Three programs in October: Marialina Dominguez is coming to the library on 10/18 to talk about Cuban cigar box art; a flu clinic on 10/20, and an adult craft night that involves books.

 We will also collect food for the Region 4 Backpack Program.

 Discussion on changing the look of the front steps to make them more accessible. Carol suggests asking George Penniman to sketch out a new approach, given that our gutters won’t be so expensive.

**Treasurer’s Report**

Proposal to purchase $10,000 in I bonds. Tabled for more research, and Carol will also research CDs.

**Committee Reports**

* 1. **Fundraising Committee** - Louisa Ketron, who is monitoring the economy (rising fuel costs, etc.) before picking a month to reschedule our gala at Essex Steam Train. Sharon suggests trivia night (What Trivia) at Essex Indoor Golf, perhaps on a Monday, when the facility is closed. Other board members asked for the Meeting House, which has more space.
	2. **Grounds and Maintenance Committee** - Carol Sullivan
		1. Recommendation re: Yankee gutters Board Chair Emeritus Phil Beckman reported: Didn’t get a lot of takers on the job. To redo the Yankee gutters we are looking at $20k. Board voted to accept the $2,200 proposal from Pawcatuck Roofing. Phil offered to get an estimate for painting the building, as well. It’s been 20 years since the library was painted.

b) Grounds update. The board would like to thank Susan Campbell for cutting through a wire as she carefully weeded and trimmed around the library over Labor Day weekend. Rectifying and reassuring Susan meant Board President Emeritus Phil lost an entire Sunday, bless his heart.

* 1. **Nominating Committee** - Leslie Barlow. Chris Hill attended, as a potential board member.
	2. **Human Resources Committee** - Leslie Barlow. We need a point person to whom employees can go to discuss concerns about their boss. The executive committee reviews Elizabeth A.

**New Business**

a) Proposed changes to bylaws (page 5 of the bylaws, a clarification of what our investment policy is called plus addition of nominating and human resource as standing committees). Passed.

b) Draft Governance calendar. The idea is to capture timeline for things that we as the board/executive committee should be doing over time (so that things like performance review of the executive director are done in a timely manner).

c) Any other new business

**Adjourn** – 8:21 p.m.

**Next meeting: 7 p.m., October 25, 2022**